

# **BAINBRIDGE ISLAND FIRE DEPARTMENT BOARD OF COMMISSIONERS**

## **Meeting Minutes**

July 9, 2025

Chair Scott Iseman called the Board of Commissioners meeting to order at 4:30 PM. Present were Commissioners Bruce Alward, Tim Carey, John De Lanoy (5:00 PM), and Fritz von Ibsch; Fire Chief Jared Moravec; Deputy Chief Jeremy Mendola; Human Resources Manager Shannon Webber; and Finance Manager Ed Kaufman.

### **AGENDA ADDITIONS & DELETIONS**

None

### **PUBLIC COMMENT**

Jay Rosenberg, Island resident, expressed his displeasure with COBI regarding various road projects on Bainbridge that have been completed without considering the ramifications to BIFD's response model.

Rakesh Bharania, Island resident, expressed his concern about the Eagle Harbor Drive temporary road closure and how that will affect traffic on the south end of the Island.

David Dunn, Island resident, commented on the Department considering a levy lid lift in November, specifically that a \$0.20 lid lift is too much and that mismanagement of the Department is to blame for any financial shortfall.

### **FIRE CHIEF'S REPORT**

- 2025 Mid-Year Report: Chief Moravec reported the 2025 mid-year statistics to the Board including the following:
  - 1,859 Calls (73% EMS, 27% other)
  - Station Area Call Distribution: 21: 57%, 22: 18%, 23: 20%, Off-Island: 5%
  - Mutual Aid: Given: 38, Received: 23
  - Transport Destination: Kitsap: 92%, Seattle: 8%, Pierce: <1%
  - Total Transports: 755
  - Plan Reviews: 276
  - Operations Budget: 51.9% Spent (49.5% amortized), shift OT: 4,744 hours (25% of 2024 total)
- Fourth of July/Rotary Update: DC Mendola briefed the Board on response activity during the Fourth of July festivities, and the Department's preparation for the upcoming Rotary Auction on July 12<sup>th</sup>. Response activity on July 4<sup>th</sup> was uneventful, 12 calls for the day. DC thanked staff who worked on the holiday as well as the Bainbridge Prepares Drone Team for their assistance during the parade.
- Station 22 Open House Report: Chief Moravec briefed the Board on the Station 22 open house on July 1<sup>st</sup>. Approximately 50 members of the public attended and were given walk throughs of the Station and had the opportunity to meet on-duty staff. Commissioner Alward represented the Board. The Chief intends to have additional open houses at each station over the next several months.

- Strategic Plan Update: Chief Moravec informed the Board that staff has completed six strategic planning sessions and is now moving to distill the information collected into bigger picture, strategic items for inclusion in the next Strategic Plan.

### GOOD OF THE ORDER

Chief Moravec provided an update on his discussion with AP Triton. The Board asked to discuss this further at a future meeting.

Chief Moravec informed the Board that Brush 21 had been deployed to the Toonerville Fire in Belfair. He expects the deployment to last for two or three more days.

Chief Moravec discussed the Eagle Harbor Drive closure, expected to begin on July 16<sup>th</sup>. The Department is considering upstaffing at Station 22 during the road closure. Commissioners expressed concerns about COBI moving forward with a project of this size without consulting the Fire Department and directed the Chief to meet with the City Manager as soon as possible to discuss the Department's concerns.

### CONSENT AGENDA

(Voucher numbers 36976 through 36993 totaling \$45,123.55, electronic fund transfers of \$865,055.36, June Payroll of \$929,814.62, 2025 Mid-Year Financials, Meeting Minutes 6/23/25 & 6/25/25). Commissioner Carey moved to approve the Consent Agenda as presented. Commissioner Alward seconded the motion, and the motion passed unanimously.

### BUSINESS AGENDA

#### 1. Public Records Index Analysis

Chief Moravec presented the results of the Department's public records analysis, completed to determine if creating and maintaining an Index of public records is burdensome to the operations of the Department. The Board requested additional information, specifically, can the Department reduce the volume of public records it maintains and are there any software solutions that would allow each document to be "tagged" and included in an Index? If so, what would the estimated cost be to scan and save all documents moving forward? Staff will report back to the Board at a future meeting.

#### 2. Resolution #03-2025: Levy Lid Lift

Chief Moravec presented Resolution #03-2025: Resolution Providing for the Submission of Multi Year Levy for the Board's consideration. Staff provided information on resetting the general fire levy and how including a limit factor equal to the Consumer Price Index for five years would affect subsequent levy lid lift elections based on future growth assumptions. Please see the attached slides for additional detail. Commissioners discussed the current economic climate, whether or not to include future growth assumptions at this time, are other public agencies asking the public for levy increases at the same time, how frequently the Department should be asking voters for a levy adjustment and how much a levy lid lift would cost Island residents.

At 5:57 PM, Commissioner Isenman left the meeting due to a personal issue. Commissioner Carey stepped in to Chair the remainder of the meeting. The Board

decided not to take any action on the levy resolution without Commissioner Isenman's participation. Dates for a Special meeting in the next week were discussed since the July 23<sup>rd</sup> meeting will be canceled due to schedule conflicts for staff.

#### EXECUTIVE SESSION

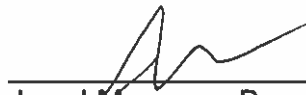
At 6:33 PM, Commissioner Carey called for an Executive Session to last for 10 minutes. The Executive Session was called to review the performance of a public employee per RCW 42.30.110(1)(g).

At 6:43 PM the Executive Session was extended by 40 minutes.

#### ADJOURNMENT

The meeting was adjourned at 7:21 PM.

Submitted by:



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Jared Moravec, Board Secretary

Approved

August 13th, 2025



## LEVY OPTIONS

- Reset of General Fire Levy Rate up to \$1.50 Maximum
- Reset of General Fire Levy Rate + CPI Adjustment for 6 Years

## MOVING THE NEEDLE

ADDITIONAL REVENUE GENERATED			
Rate Increase		2025 Election: 2026 Collection	2026 Election: 2027 Collection
\$	0.05	\$ 710,654.00	\$ 741,580.00
\$	0.10	\$ 1,421,308.00	\$ 1,483,160.00
\$	0.15	\$ 2,131,962.00	\$ 2,224,740.00
\$	0.20	\$ 2,842,616.00	\$ 2,966,320.00
\$	0.25	\$ 3,553,270.00	\$ 3,707,900.00
\$	0.30	\$ 4,263,924.00	\$ 4,449,480.00
\$	0.35	\$ 4,974,578.00	\$ 5,191,060.00
\$	0.40	\$ 5,685,232.00	\$ 5,932,640.00

BOC | July 9th BIFD Finance & Levy Planning Discussion

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## FIRE LEVY RESET \$0.20

\$0.20 - W/O CPI Kicker												
	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
Fire Levy:		\$0.20				\$0.10				\$0.15		
EMS Levy:				\$0.25								
\$0.20 - 4% Kicker												
	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
Fire Levy:		\$0.20						\$0.15				
EMS Levy:				\$0.20								

BOC | July 9th BIFD Finance & Levy Planning Discussion

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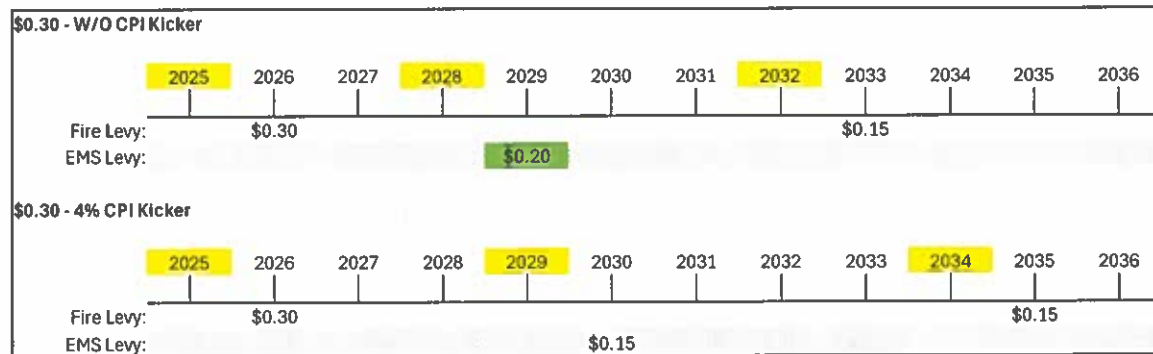


## FIRE LEVY RESET



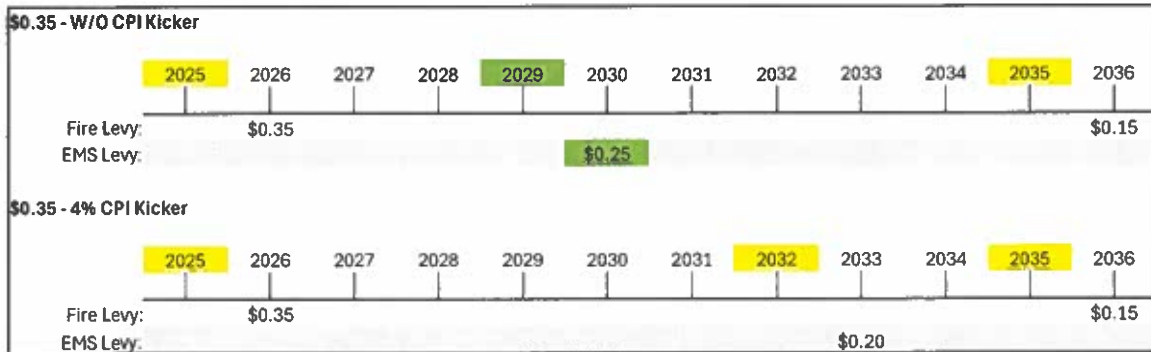
## FIRE LEVY RESET

**\$0.30**

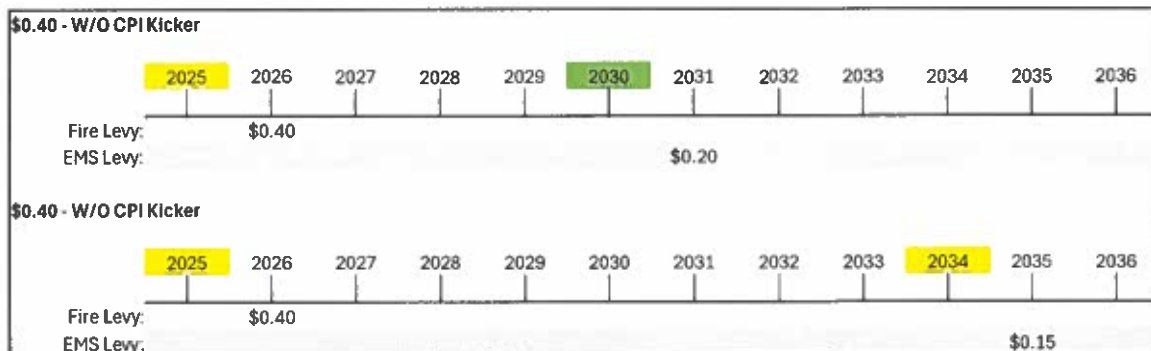




## FIRE LEVY RESET \$0.35



## FIRE LEVY RESET \$0.40





## COST TO THE HOMEOWNER

CURRENT TAX RATE = \$0.87 (Fire \$0.57 + EMS \$0.30)		
Rate Increase	Increase Per \$100K Value	Home Value = \$1 Million
\$ 0.87	Current	\$ 870.00
\$ 0.01	\$ 1.00	\$ 10.00
\$ 0.10	\$ 10.00	\$ 100.00
\$ 0.15	\$ 15.00	\$ 150.00
\$ 0.20	\$ 20.00	\$ 200.00
\$ 0.25	\$ 25.00	\$ 250.00
\$ 0.30	\$ 30.00	\$ 300.00
\$ 0.35	\$ 35.00	\$ 350.00
\$ 0.40	\$ 40.00	\$ 400.00